



ACUPUNCTURE BOARD

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Members of the Board

Dr. Amy Matecki, M.D., L.Ac.,
President, Licensed Member

Kitman Chan,
Vice President, Public Member

Francisco Hsieh,
Public Member

Jeannie Kang, L.Ac.,
Licensed Member

Ruben Osorio,
Public Member

Vacant, Licensed Member

Vacant, Public Member

**California Acupuncture Board
Public Board Meeting
Strategic Planning Session
Approved Meeting Minutes
Friday, December 15, 2017**

LOCATION:

Department of Consumer Affairs
Emerald Room, Suite 184
1747 North Market Blvd
Sacramento, CA 95834

Board Members Present

Dr. Amy Matecki, M.D., L.Ac., President, Licensed Member

Kitman Chan, Vice President, Public Member

Francisco Hsieh, Public Member

Jeannie Kang, L.Ac., Licensed Member

Ruben Osorio, Public Member (Excused from meeting at 11:20 am)

Legal Counsel Present

Salwa Bojack, Esq.

Staff Present

Benjamin Bodea, Executive Officer

Erica Bautista, Administrative Coordinator

Kristine Brothers, Enforcement Coordinator

Kristen Borges, Enforcement Analyst

Jay Herdt, Education Coordinator

Tammy Graver, Office Technician

Marc Johnson, Policy Coordinator

Van Martini, Education Analyst

Terry Sinkovich, Exam Coordinator

Tammy Stadley, Exam Analyst

Beck Untalasco, Seasonal Clerk

Sandra Wilson, Office Technician

Guest List on File

FULL BOARD MEETING – STRATEGIC PLAN MEETING

1. Call to Order, Roll Call, and Establishment of Quorum (Matecki)

Board President Amy Matecki (Matecki) called the meeting to order at 8:30 am. Policy Coordinator Marc Johnson (Johnson) called the roll.

Members Present: 5 – Matecki, Chan, Hsieh, Kang, Osorio. *5-0 Quorum established.*

2. President's Remarks (Matecki)

President Matecki welcomed everyone to the meeting and noted the purpose of the meeting was for the Board to begin development of its 2018-2021 strategic plan.

3. Public Comment for Items Not on the Agenda (Matecki)

Several public comments were made asking the Board to re-review the issue of the California Acupuncture Licensing Exam (CALE) and not going to the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) exam. Another comment was made asking the Board to look at raising the curriculum hours requirement to 4,000 hours.

Christopher Castrillo, DCA's Deputy Director of the Office of Board and Board Relations, noted upcoming trainings for board members.

4. Committee Assignments (Matecki)

President Matecki announced the following Committee assignments:

Executive: Hsieh (Chair), Chan, Kang
Enforcement: Osorio (Chair), Chan, Matecki
Education: Kang (Chair), Chan, Osorio
Exam: Chan (Chair), Kang, Matecki
Research: Matecki (Chair), Osorio, Hsieh

There was no public comment made.

5. Strategic Planning Overview (SOLID)

Elizabeth Coronel and Lusine Sarkisyan, from the Department of Consumer Affairs (DCA) Office of Strategic, Organizational, Leadership and Individual Development (SOLID), introduced themselves as the moderators. They laid out the procedures to be used during the strategic plan and provided an overview of the process.

The Board reviewed the Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis provided by SOLID.

Board Member Ruben Osorio was excused at 11:20 am. New roll call taken:

Members Present: 4 – Matecki, Chan, Hsieh, Kang. Member Absent: 1 – Osorio. *4-1 Quorum established.*

The Board reviewed the Environmental Scan provided by SOLID.

Public comment was taken on this item and included in the discussion.

Lunch break was taken at 12:35 pm. Meeting resumed at 1:35 pm.

6. Objective Development (SOLID)

The Board discussed objective development for the strategic plan in the following categories:

- Licensing
- Enforcement
- Education
- Legislative/Regulatory

Public comment was taken on this item and included in the discussion of objectives.

The following items were tabled until the next strategic plan meeting:

- Outreach
- Board Administration

7. Re-establish Mission, Vision, and Values (SOLID)

This item was tabled until the next strategic plan meeting. There was no public comment made.

8. Agenda Items for Future Meeting (Matecki)

There were no future agenda items presented by the Board. There was no public comment made.

9. Adjournment (Matecki)

Adjournment at 4:25 pm.