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**NOTICE OF ACUPUNCTURE BOARD MEETING**  
***Approved Meeting Minutes for***  
**March 10, 2016**  
**1747 NORTH MARKET BOULEVARD**  
**FIRST FLOOR HEARING ROOM**  
**SACRAMENTO, CA 95834**

The Board plans to webcast this meeting on its website at <https://thedcapage.wordpress.com/webcasts>. Webcast availability cannot, however, be guaranteed due to limitations on resources. If you wish to participate or to have a guaranteed opportunity to observe, please plan to attend at a physical location.

**Board Members Present**

Hildegard Aguinaldo, President, Public Member  
Jamie Zamora, Vice President, Public Member  
Kitman Chan, Public Member  
Francisco Hsieh, Public Member  
Dr. Michael Corradino, DAOM, Licensed Member

**Board Member Absent**

Jeanie Kang, L.Ac, Licensed Member

**Legal Counsel**

Tamara Colson

**Staffs Present**

Terri Thorfinnson – Executive Officer  
Van Martini – Office Technician

**FULL BOARD MEETING - 10:50 A.M.**

**OPEN SESSION**

**1. Call to Order and Establishment of a Quorum**

**2. Opening Remarks**

Hildy welcomed everyone to the second public Board meeting of the year. She reported that the Board had been busy preparing for the Sunset Review Hearing before the Joint Senate and Assembly Committee on Monday, March 14, 2016. The Board welcomed any feedback from the hearing.

**3. Public Comment for items not on Agenda**

Several public comments supported the Board to continue with the California Acupuncture Licensing Exam (CALE).

**4. Future Agenda Items**

Dr. Corradino suggested putting Dry Needle Issues and Doctors Credentialing items on the future agenda. A public comment also supported the Dry Needle Issue for the future agenda item.

**CLOSED SESSION – 11:10 am**

The Executive Officer elected to have items 5, 6 and 7 on the agenda heard in Closed Session. Several public comments supported the importance of the role she played in all the improvement of the Acupuncture Board during her tenure and expressed their wishes to have The Board retain her position. Hildy thanked the public for their comments and commenced the Board in closed session.

5. The Board met in Closed Session to hear and discuss an investigation report concerning complaints or charges filed against a board employee pursuant to Government Code section 11126(a) (1) and (a) (2).
6. Evaluation and Continued Employment of the Executive Officer pursuant to Section 11126 (a) (1) of the Government Code.
7. Appointment of an Acting or Interim Executive Officer if necessary, depending on the action of Agenda Item #6.

**OPEN SESSION**

**8. Announcement of Actions Taken in Closed Session (Government Code Section 11125.2)**

The Board voted in Closed Session to terminate the Executive Officer effective immediately. The Board also voted in Closed Session to appoint Ben Bodea as the Acting Executive Officer.

**9. Discussion of Procedures for the Selection of a new Executive Officer.**

The general procedure for the Board to move forward with a selection of a new Executive Officer is a joint processing of applications with the Office of Human Resources. It was suggested that the Board appoint a two-person search committee to review, evaluate and recommend a pool of qualified applicants for the selection process.

- Dr. Corradino nominated Jeannie Kang as the candidate for the Search Committee.
- Francisco Hsieh nominated Kitman Chan as the candidate for the Search Committee.
- Kitman nominated Jamie Zamora as the candidate for the Search Committee. Jamie declined the nomination.

Hildy confirmed Jeannie Kang and Kitman Chan to be the two members of the Search Committee. The Committee will define the selection criteria, the applications will be filtered and processed by the Committee, and the top three candidates will be brought back to the Board

for review. Ricardo de La Cruz, the personnel officer for the Department of Consumer Affairs, reported that his office and staff will be assisting the Search Committee with the selection process of the new Executive Officer. Hildy requested to have the Duty Statement be reviewed by the Board on the next agenda for any possible revisions. There were no public comments on this agenda.

## **10. Adjournment - 2:53 pm**

**Public comment on items of discussion will be taken during each item. Time limitations will be determined by the Chairperson. Times are approximate and subject to change. Action may be taken on any item listed on the Agenda. The Board Meeting agenda, as well as Board Meeting minutes, can be found on the Board's website at [www.acupuncture.ca.gov](http://www.acupuncture.ca.gov).**

Please Note: Board meetings are open to the public and are held in barrier free facilities that are accessible to those with physical disabilities in accordance with the Americans with Disabilities Act (ADA). If you need additional reasonable accommodations, please make your request no later than five (5) business days before this meeting. Please direct any questions regarding this meeting to the Board Liaison, Tammy Graver at (916) 515-5204 or FAX (916) 928-2204.