ACUPUNCTURE BOARD
Executive Officer's Report

Agenda Item: 3.0
Date: July 2010

- **Board Updates**

  This is to announce that the Senate Rules Committee has confirmed the reappointment of Charles Kim. Anyork Lee and Paul Weisman are currently going through the Senate confirmation process.

  Things are moving forward for the Board office to relocate to the new building at DCA headquarters. The projected move date is in December or January.

  The Board office switched over to a new email system (Outlook) at the beginning of June. As soon as the entire department has migrated over to Outlook, we will be obtaining email addresses for board members

- **Department of Consumer Affairs (DCA) Updates**

  Attached is an agenda for the Board Member and Advisory Committee Member Training Day. This training will be held on Tuesday, July 27, 2010, at the Sacramento Public Library. If any member is interested in attending this training and has not yet registered, please let me know.

- **Budget Update**

  Attached is a 2009/2010 Expenditure Report through May 31, 2010 with projected expenditures through the end of the fiscal year. The attached report prepared by the budget office indicates that it is projected we will have a 7.1% surplus, however, that surplus will be a little bit higher. The projection was made with the assumption that $50,000 had been set aside for an ARF fund. Unfortunately, the ball got dropped somewhere and the $50,000 was not set aside. The upcoming move will now have to be entirely funded out of this current budget.

  Also attached is the Board's 2009/2010 Revenue Report through May 31, 2010 with projected income through the end of the fiscal year. As stated at the last meeting there has been a decline in revenue. It is projected that our total revenue for FY 09/10 will be $2,169,599 which is approximately $350,000 less than last fiscal year.

STATE OF CALIFORNIA
dca
DEPARTMENT OF CONSUMER AFFAIRS

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Board Member and Advisory Committee Member Training
Improving Enforcement and Board Member Governance

Tuesday, July 27, 2010
Sacramento Public Library

9:00 AM - 9:15 AM	**Welcome, Purpose & Overview** Bill Leonard, Secretary, State and Consumer Services Agency Brian Stiger, Director, Department of Consumer Affairs
9:15 AM - 9:30 AM	**Board Member Governance and Its Role in Improving Enforcement** (Invited) Lorie Rice, Former Executive Officer, California State Board of Pharmacy and Public Board Member of Medical Board of California
9:30 AM - 11:00 AM	**Defining Expectations and Roles for Board Members** (Invited) Lorie Rice, Former Executive Officer, California State Board of Pharmacy and Public Board Member of Medical Board of California
11:00 AM - 11:30 AM	**Defining Expectations and Roles for DCA Executives/Administrators** Brian Stiger, Director, Department of Consumer Affairs Bill Young, Chief Deputy Director, Department of Consumer Affairs
11:30 AM - Noon	**Defining Expectations and Roles for Executive Officers** (Invited) Lorie Rice, Former Executive Officer, California State Board of Pharmacy and Public Board Member of Medical Board of California
1:00 PM – 1:45 PM	**Best Practices for Public Meetings** Kim Kirchmeyer, Deputy Director, Board and Bureau Support
1:45 PM - 2:45 PM	**Panel Q&A with Brian Stiger, Lorie Rice, Dave Thornton, Kim Kirchmeyer**
2:45 PM – 3:00 PM	**Where Do We Go From Here?** Brian Stiger, Director, Department of Consumer Affairs
3:15 PM – 4:00 PM	**Overview of DCA Enforcement Performance Measures** Bev Augustine, Deputy Director, Department of Consumer Affairs
4:00 PM – 4:30 PM	**Future Focus on Establishing Continuing Competency Requirements** Rebecca LeBuhn, Board Chair, Citizen Advocacy Center
4:30 PM – 5:00 PM	**Closing Remarks** Brian Stiger, Director, Department of Consumer Affairs

Fund # 0108

Expense Index # 6500

ACUPUNCTURE BOARD
BUDGET REPORT
2009/10 EXPENDITURE PROJECTIONS

May 31, 2010

MONTH 11

OBJECT DESCRIPTION	FY 2008-09 Actual Expend (MONTH 13)	FY 2008-09 PY EXPENDITURES AS OF 5/31/09	FY 2009-10 BUDGET ALLOTMENT	FY 2009-10 CY EXPENDITURES 5/31/2010	FY 2009-10 Percent of Budget SPENT	FY 2009-10 PROJECTIONS TO YR END	FY 2009-10 Unencumbered Balance
PERSONNEL SERVICES							
Salary & Wages	311,210	282,837	**271,798**	242,651	89%	265,824	5,974
Temp Help 907	6,956	5,760	**0**	7,368		8,842	(8,842)
Statutory Exempt	78,589	72,406	**70,186**	64,544	92%	70,186	0
Board 901,920	700	700	**7,463**	1,900	25%	2,800	4,663
Overtime	113	113	**0**	0		200	(200)
Benefits	133,747	127,115	**162,929**	127,732	78%	139,344	23,585
Salary Savings		0	(11,735)	0	0%		(11,735)
TOTAL PERS SVS	**531,315**	**488,931**	**500,641**	**444,195**	89%	**487,195**	13,446
OPERATING EXPENSES & EQUIPMENT							
General Expense	5,929	4,811	**33,772**	8,100	24%	10,000	23,772
Minor Equipment	4	0		817		1,000	(1,000)
Fingerprints	982	746	**20,045**	265	1%	1,400	18,645
Printing	20,787	18,494	**17,869**	4,748	27%	16,000	1,869
Communication	11,902	5,077	**17,630**	5,840	33%	14,000	3,630
Postage	21,499	19,594	**49,074**	21,980	45%	25,000	24,074
Noc-Insurance	0	0	**0**	0			0
Travel In state	29,708	27,301	**39,513**	18,285	46%	22,000	17,513
Travel Out of state	0	0	**489**	0	0%	800	(311)
Training	2,394	2,394	**2,129**	0	0%	2,400	(271)
Facilities Ops	63,888	62,720	**62,776**	66,219	105%	74,219	(11,443)
C&P Serv. Internal	0	0	**11,264**	0	0%	11,264	0
C&P Serv. External	0	0	**3,965**	0	0%	3,965	0
PRORATA							
DP Billing (OIS)	61,438	69,146	**79,519**	72,897	92%	79,519	0
Indirect Distrib Costs (OAS)	79,913	77,726	**67,462**	61,842	92%	67,462	0
Interagency Services	0	0	**650**	0	0%	650	0
Interagency Agreemt (OER)	221,634	221,634	**333,119**	203,246	61%	333,119	0
DOI Prorata	2,636	3,124	**2,705**	2,475	91%	2,705	0
Public Affairs (Formally CED)	3,271	3,839	**6,895**	6,325	92%	6,895	0
CCRD	3,797	3,773	**3,269**	2,992	92%	3,269	0
OPP Support Svcs		0	**0**	0			0
Consol. Data Cen (Teale)	380	830	**2,642**	830	31%	830	1,812
DP Maint & Supplies	0	0	**2,093**	7,603	363%	9,600	(7,507)
Cental Admin Svs (Statewide Prorata)	108,578	108,578	**80,828**	80,828	100%	80,828	0
EXAMS							
Exam supplies & freight	0	0	**25**	0	0%		25
Exam Contracts (admin ext serv)	241,990	241,990	**286,772**	282,483	99%	282,483	4,289
Expert Examiners/SMEs	49,464	43,898	**83,944**	18,194	22%	44,000	39,944
Interest Penalties	1,811	1,811		0			0
ENFORCEMENT							
Attorney General	127,592	99,826	**379,123**	193,178	51%	239,361	139,762
Off of Admin Hearings	16,041	10,018	**106,670**	8,374	8%	36,000	70,670
Evidence/Witness	12,713	7,888	**10,795**	8,370	78%	14,000	(3,205)
Court Reporter Svcs	2,399	899		638		2,700	(2,700)
Div of Investigations	190,514	199,815	**250,162**	229,317	92%	250,162	0
Major Equipment	0	0	**6,000**		0%	10,000	(4,000)
Special Adjustments (ARF)		0	**0**			50,000	(50,000)
OE & E Reduction Plan			**0**	0		105,702	(105,702)
Total OE & E	**1,281,264**	**1,235,932**	**1,961,199**	**1,305,846**	**67%**	**1,801,333**	**159,866**
Total Personal Services	**531,315**	**488,931**	**500,641**	**444,195**	**89%**	**487,195**	13,446
TOTAL EXPENDITURES	**1,812,579**	**1,724,863**	**2,461,840**	**1,750,041**	**71%**	**2,288,529**	**173,311**
Sch Reimbursements	(25,345)	(23,000)	(23,000)	(23,000)	**100%**	(23,000)	0
TOTAL	**1,787,234**	**1,701,863**	**2,438,840**	**1,727,041**	**71%**	**2,265,529**	**173,311**
					Surplus/Deficit		7.1%

Prorata: Budget = Expenditure

ACUPUNCTURE
Revenue Projection
2009-10

Month: Mar

Month Number: 11
Mos. Remaining: 1

Revenue Code:		FY 07/08 3/31/08 YTD	FY 07/08 Month 13	FY 08/09 3/31/09 YTD	FY 08/09 Month 13	FY 09/10 Budgeted	FY 09/10 3/31/10 YTD	FY 09/10 Projection
Acupuncture Reimbursements:								
991913		**$ 245**	**$ 245**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
991913 00	Scheduled Interdepartmental	$ 245	$ 245	$ -	$ -	$ -	$ -	
991936		**$ -**	**$ 245**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
991936 00	Scheduled External/Local	$ -	$ 245	$ -	$ -	$ -	$ -	
991937		**$ 5,898**	**$ 7,916**	**$ 6,152**	**$ 7,700**	**$ 23,000**	**$ 4,346**	**$ 4,741**
991937 01	Fingerprint Reports	$ 208	$ 336	$ 472	$ 600	$ 22,000	$ 96	$ 105
991937 02	Scheduled Reimbursements/External	$ 5,690	$ 7,580	$ 5,680	$ 7,100	$ 1,000	$ 4,250	$ 4,636
995988		**$ 45,271**	**$ 51,169**	**$ 14,001**	**$ 17,645**	**$ -**	**$ 26,285**	**$ 28,675**
995988 01	Unsch - Investigative Cost Recovery	$ 45,271	$ 51,169	$ 14,001	$ 17,645	$ -	$ 26,285	$ 28,675
Total Reimbursements:		**$ 51,414**	**$ 59,575**	**$ 20,153**	**$ 25,345**	**$ 23,000**	**$ 30,631**	**$ 33,416**
Acupuncture Revenue:								
125600		**$ 23,770**	**$ 34,365**	**$ 31,150**	**$ 42,235**	**$ 37,000**	**$ 33,065**	**$ 36,033**
125600 00	Other Regulatory Fees	$ -	$ -	$ -	$ -	$ 37,000	$ -	
125600 3D	Dup Ren Receipt	$ 610	$ 870	$ 700	$ 1,040	$ -	$ 620	$ 676
125600 3E	Endorsement	$ 1,020	$ 1,380	$ 690	$ 1,010	$ -	$ 990	$ 1,075
125600 3F	Dup Cert - Add'l Off	$ 3,240	$ 4,965	$ 3,660	$ 4,785	$ -	$ 4,155	$ 4,500
125600 3G	CME Approval Fee	$ 18,900	$ 27,150	$ 26,100	$ 35,400	$ -	$ 27,300	$ 29,782
125700		**$ 452,878**	**$ 818,231**	**$ 452,674**	**$ 805,695**	**$ 951,000**	**$ 559,872**	**$ 610,827**
125700 E2	Schools App Fee	$ 3,000	$ 4,500	$ 4,500	$ 4,500	$ -	$ 4,500	$ 4,909
125700 00	Other Regulatory Licenses and Per	$ -	$ -	$ -	$ -	$ 951,000	$ -	
125700 01	Refunded Reimbursements	$ -	$ -	$ -	$ -	$ -	$ -	$ -
125700 3F	App Fee - Acupuncturist	$ 37,725	$ 59,700	$ 41,100	$ 62,625	$ -	$ 66,975	$ 73,064
125700 3G	Re-Exam Fee - Acupunc	$ 97,350	$ 222,200	$ 106,150	$ 219,450	$ -	$ 125,400	$ 136,800
125700 3H	App Fee - Acupunct Sup	$ 1,800	$ 2,800	$ 2,800	$ 4,000	$ -	$ 3,200	$ 3,491
125700 32	App/Ren - Acupunct Trainee	$ 225	$ 350	$ 350	$ 525	$ -	$ 400	$ 494
125700 34	Exam Fee - Acupuncturist	$ 180,950	$ 380,600	$ 182,600	$ 391,050	$ -	$ 235,400	$ 256,800
125700 36	Initial Cert - Acupuncturist - Var	$ 155,005	$ 170,665	$ 146,050	$ 153,920	$ -	$ 158,810	$ 173,247
125700 90	Over/Short Fees	$ 103	$ 103	$ -	$ -	$ -	$ -	
125700 91	Suspended Revenue	$ 1,275	$ 2,450	$ 50	$ 700	$ -	$ 3,475	$ 3,791
125700 92	Prior Year Revenue Adjustment	$ (24,555)	$ (25,137)	$ (30,926)	$ (31,075)	$ -	$ (38,288)	$ (41,769)

125800		**$ 973,160**	**$ 1,290,040**	**$ 1,350,005**	**$ 1,533,510**	**$ 1,512,000**	**$ 1,379,020**	**$ 1,447,677**
125800 00	Renewal Fees	$ -	$ -	$ -	$ -	$ 1,512,000	$ -	
125800 C1	Automated Revenue Refund Claim	$ 495	$ (75)	$ 300	$ -	$ -	$ 150	$ 164
125800 3A	Ren App - Sterile Compounding	$ -	$ -	$ -	$ -	$ -	$ -	
125800 3B	Biennial Renewal form - Acupunc	$ 971,725	$ 1,288,925	$ 1,349,400	$ 1,533,025	$ -	$ 1,378,325	$ 1,446,914
125800 3D	Annual Renewal - Acupunc	$ 800	$ 1,000	$ 250	$ 400	$ -	$ 450	$ 491
125800 3E	Annual Renewal - Acupunc Trainee	$ 130	$ 180	$ 50	$ 80	$ -	$ 90	$ 98
125800 90	Over/Short Fees	$ 10	$ 10	$ 5	$ 5	$ -	$ 5	$ 10
125900		**$ 6,095**	**$ 9,100**	**$ 9,275**	**$ 11,600**	**$ 10,000**	**$ 9,630**	**$ 10,505**
125900 00	Delinq Fees	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ -
125900 3A	Delinq Renewal - Acupunc	$ 5,890	$ 8,890	$ 9,275	$ 11,600	$ -	$ 9,575	$ 10,445
125900 3B	Delinq Fee - Acupunct Trainee	$ 30	$ 10	$ -	$ -	$ -	$ 5	$ 5
125900 3D	Delinq Fee - Acupunct Sup	$ 175	$ 200	$ -	$ -	$ -	$ 50	$ 55
142500		**$ 1,424**	**$ 1,649**	**$ 955**	**$ 1,342**	**$ -**	**$ 2,413**	**$ 2,564**
142500 00	Misc Services to the Public	$ -	$ -	$ -	$ -	$ -	$ -	
142500 90	Misc Services to the Public - General	$ 1,424	$ 1,649	$ 955	$ 1,342	$ -	$ 2,413	$ 2,564
150300		**$ 156,919**	**$ 148,972**	**$ 55,353**	**$ 94,518**	**$ 201,000**	**$ 23,370**	**$ 25,495**
150300 00	Income from Surplus Money Investmen	$ 156,919	$ 148,972	$ 55,353	$ 94,518	$ 201,000	$ 23,370	$ 25,495
161000		**$ 2,276**	**$ 2,404**	**$ 720**	**$ 2,464**	**$ -**	**$ 2,575**	**$ 2,755**
161000 00	Escheat of Unclaimed checks, warrants	$ -	$ -	$ -	$ -	$ -	$ 50	
161000 02	Revenue Cancelled Warrants	$ 2,276	$ 2,404	$ 720	$ 2,464	$ -	$ 2,525	$ 2,755
161400		**$ 110**	**$ 515**	**$ 150**	**$ 241**	**$ -**	**$ 300**	**$ 327**
161400 FT	Misc Revenue FTB collection	$ -	$ 295	$ -	$ 71	$ -	$ -	
161400 00	Miscellaneous Revenue	$ -	$ 60	$ -	$ -	$ -	$ -	$ -
161400 91	Dishonored Check Fee	$ 110	$ 160	$ 150	$ 170	$ -	$ 300	$ 327
Totals Revenue:		**$ 1,616,632**	**$ 2,305,276**	**$ 1,900,282**	**$ 2,491,605**	**$ 2,711,000**	**$ 2,010,245**	**$ 2,136,183**
Total:		$ 1,668,046	$ 2,364,851	$ 1,920,435	$ 2,516,950	$ 2,734,000	$ 2,040,876	$ 2,169,599