**CALIFORNIA ACUPUNCTURE BOARD**

1747 N. Market Blvd., Suite 180
Sacramento, CA 95834
**P** 916.515.5200  **F** 916.928.2204
www.acupuncture.ca.gov

### ACUPUNCTURE BOARD MEETING AGENDA

**Friday, March 25, 2022**

**9:30 a.m.**

**TO**

**5:00 p.m.**

**(OR UPON COMPLETION OF BUSINESS)**

**LOCATION:**

**Web Ex Teleconference**
https://dca-meetings.webex.com/dca-meetings/j.php?MTID=mdf68113028f01f5f1b967311de4d325a

### Important Notices to the Public

The Acupuncture Board (Board) will hold a public meeting via WebEx Events. To participate in the WebEx Events meeting, please log on at website listed under Location (see above) on the day of the meeting:

In accordance with Government Code Section 11133 and Governor Gavin Newsom's Executive Order N-1-22, this meeting will be held by teleconference with no physical public locations.

### ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE FULL BOARD MEETING AGENDA

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**Members of the Board**

John Harabedian, Esq., President
Ruben Osorio, Vice President
Dr. Amy Matecki, M.D., L.Ac.
Dr. Yong Ping Chen, L.Ac., Ph.D
Hyun "Francisco" Kim, M.S., L.Ac.
Dr. Shu Dong Li, Ph.D
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1. **Call to Order, Roll Call, and Establishment of Quorum (John Harabedian, Board President)**

2. **President's Remarks (Harabedian)**

   - Welcoming message and meeting information

3.	Review and Possible Approval of the December 9 and 10, 2021 Board Meeting Minutes (Harabedian)

4.	Executive Management Report

   (A) Budget Update
   (B) Staffing Update
   (C) Facilities Update
   (D) Business Modernization Update
   (E) Licensing Report Q2 Fiscal Year 2021-2022
   (F) Enforcement Report Q2 Fiscal Year 2021-2022
   (G) Sunset Report Update

5.	Legislative Report and Update of 2022 Legislative Bills of Interest to the Board (Ben Bodea, Executive Officer)

   (A) Bills of Interest to the Board Carried Over from 2021

   i.	[AB 2](#) (Fong) Regulations: legislative review: regulatory reform

   ii.	[AB 29](#) (Cooper) State bodies: meetings

   iii.	[AB 646](#) (Low) Department of Consumer Affairs: boards: expunged convictions

   iv.	[AB 810](#) (Flora) Healing arts: reports: claims against licensees

   v.	[AB 885](#) (Quirk) Bagley-Keene Open Meeting Act: teleconferencing

   vi.	[AB 918](#) (Quirk-Silva) Acupuncture: licensure: examination

   vii.	[AB 1026](#) (Smith) Business licenses: veterans

   viii.	[AB 1236](#) (Ting) Healing Arts: licensees: data collection

   ix.	[AB 1386](#) (Cunningham) License fees: military partners and spouses

   x.	[AB 1468](#) (Cunningham) Prior authorization

   xi.	[SB 731](#) (Durazo) Criminal records: relief

   xii.	[SB 772](#) (Ochoa-Bogh) Professions and vocations: citations: minor violations

   xiii.	[AB 1498](#) (Low) Members of boards within the Department of Consumer Affairs: per diem

   (B) Bills of Interest to the Board introduced in 2022

   i.	[AB 1604](#) (Holden) The Upward Mobility Act of 2022: boards and commissions: civil service: examinations: classifications

      ii.      **[AB 1662](#)** **(Gipson) Licensing boards: disqualification from licensure: criminal conviction.**

      iii.      **[AB 1733](#)** **(Quirk) State Bodies: Open Meetings**

      iv.      **[SB 1031](#)** **(Ochoa Bogh) Healing arts boards: inactive license fees.**

**6.**    **Regulations Update (Bodea)**

    **(A) Review of the Board's Submitted 2022 Rulemaking Calendar**

      **1) Fee Waiver for Licensure of Military Spouses/Partners and Application for Licensure (Title 16 CCR sections 1399.413, 1399.419, new section 1399.?)**

      **2) Temporary Licensure of Military Spouses/Partners (Title 16 CCR sections 1399.413, 1399.419)**

      **3) Section 100 Clean-up Text and Forms ("B" for "b") (Title 16 CCR sections 1399.400 through 1399.489.1 inclusive)**

      **4) Disciplinary Guidelines; Uniform Standards for Substance Abusing Licensees; Probation Disclosure (Title 16 CCR section 1399.469)**

      **5) Align Curriculum Standards and Approval Related Regulations with Statute (Title 16 CCR sections 1399.415, 1399.434, 1399.435, 1399.437,1399.438, 1399.439)**

      **6) Application Process for Licensing Examination and Re-examination, and Criteria, and Procedures for Approval of a Credential Evaluation Service (Adopt Text to Add Sections 1399.409, 1399.416.2, 1399.416.3, and 1399.416.4, and Amend sections 1399.411, 1399.413, 1399.414, 1399.416, 1399.417, and 1399.419 419 in Title 16 of the CCR)**

      **7) Application for Retired Status; Retired Status (Title 16 CCR section 1399.419.3)**

      **8) Continuing Education Requirements (Title 16 CCR sections 1399.483, 1399.489)**

      **9) Standards of Practice for Telehealth Services (Title 16 CCR section 1399.452.1)**

      **10) Hand Hygiene Requirements (Title 16 CCR section 1399.451)**

**7.**    **Discussion of Proposed Stakeholder Meeting on Acupuncture Curriculum Requirements (Bodea)**

**8.**    **Discussion and Possible Action Regarding the Acupuncture Board's Executive Officer Salary Increase (Harabedian)**

**8.  Public Comments for Items Not on the Agenda (Harabedian)**

*The Board may not discuss or take action on any matter raised during the Public Comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting. (Gov. Code, §§ 11125, 11125.7(a).)*

**9.  Future Agenda Items**

**10.  Adjournment**

Informational Notes:

Discussion and action may be taken on any item on the full board meeting agenda. The agenda, as well as any available Board meeting minutes and materials, can be found on the California Acupuncture Board website: www.acupuncture.ca.gov.

The time and order of agenda items are approximate and subject to change at the discretion of the Board President; agenda items scheduled for a particular day may be moved or continued to an earlier or later noticed meeting day to facilitate the effective transaction of business.

In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public. The Board plans to webcast this meeting at: https://thedcapage.wordpress.com/webcasts/.

Webcast availability cannot, however, be guaranteed due to limitations on resources or other technical difficulties that may arise. If you wish to participate or to have a guaranteed opportunity to observe, please follow the log-in instruction listed above. Adjournment, if it is the only item that occurs after a closed session, may not be webcast.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board or prior to the Board taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issues before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak.  Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time for the same meeting. (Gov. Code, §§ 11125, 11125.7(a).)

Board meetings are open to the public and are held in barrier free facilities that are accessible to those with physical disabilities in accordance with the Americans with Disabilities Act (ADA). If you are a person with a disability requiring disability-related modifications or accommodations to participate in the meeting, including auxiliary aids or services, please contact the Board at (916) 515-5200; Fax: (916) 928-2204. Requests should be made as soon as possible, but at least five (5) working days prior to the scheduled meeting. You may also dial a voice TTY/TDD Communications Assistant
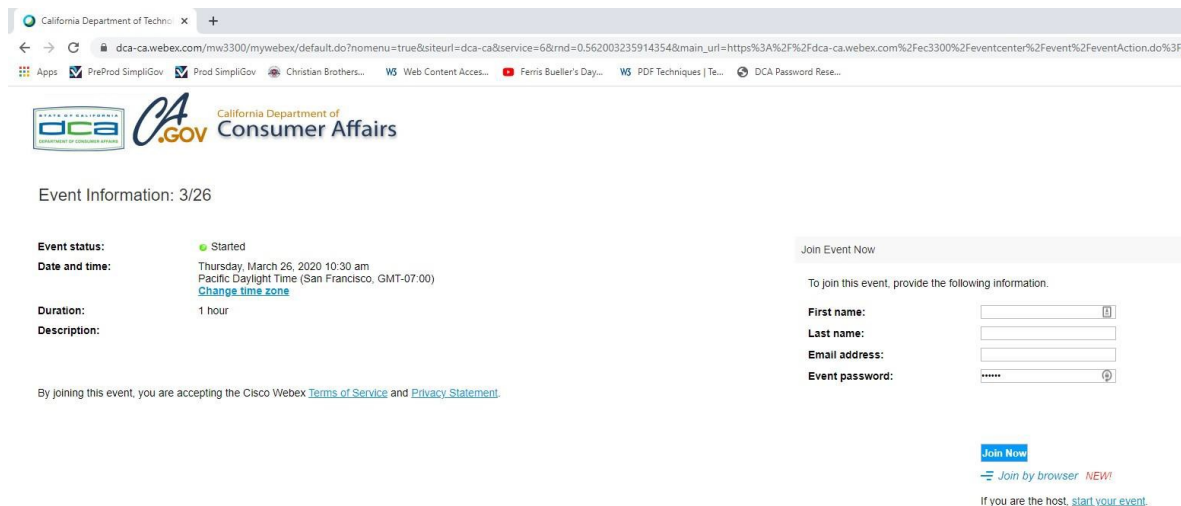
at (800) 322-1700 or 7-1-1.

# HOW TO – Join – DCA WebEx Event

The following contains instructions on how to join a WebEx event hosted by the Department of Consumer Affairs (DCA).

1. Navigate to the WebEx event link provided by the DCA entity (an example link is provided below for reference) via an internet browser.
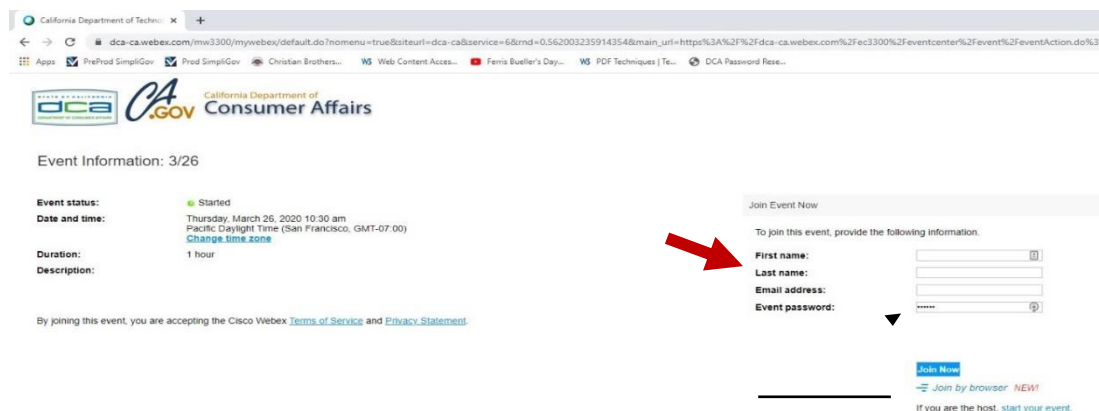
   Example link:
   https://dca-ca.webex.com/dca-ca/onstage/g.php?MTID=eb0a73a251f0201d9d5ef3aaa9e978bb5



2. The details of the event are presented on the left of the screen and the required information for you to complete is on the right.

   *NOTE: If there is a potential that you will participate in this event during a Public Comment period, you must identify yourself in a manner that the event Host can then identify your line and unmute it so the event participants can hear your public comment. The 'First name', 'Last name' and 'Email address' fields do not need to reflect your identity. The department will use the name or moniker you provide here to identify your communication line should you participate during public comment.*

3. Click the 'Join Now' button.

   *NOTE: The event password will be entered automatically. If you alter the password by accident, close the browser and click the event link provided again.*



4. If you do not have the WebEx applet installed for your browser, a new window may open, so make sure your pop-up blocker is disabled. You may see a window asking you to open or run new software. Click 'Run'.
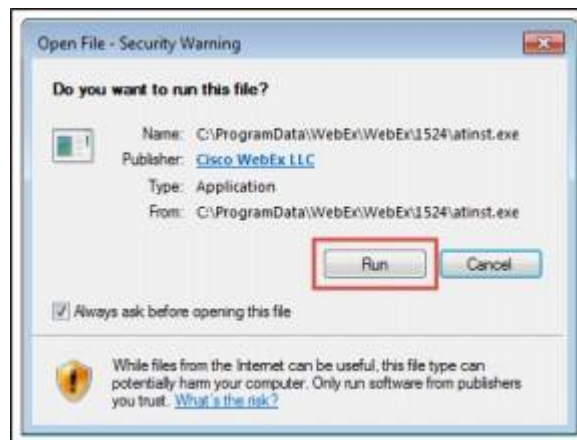


   Depending on your computer's settings, you may be blocked from running the necessary software. If this is the case, click 'Cancel' and return to the browser tab that looks like the window below. You can bypass the above process.

5. To bypass step 4, click 'Run a temporary application'.



6. A dialog box will appear at the bottom of the page, click 'Run'.



The temporary software will run, and the meeting window will open.

NOTE: The preferred audio connection to our event is via telephone conference or headset. Use of an open microphone and speakers through your computer could result in issue with audio clarity and potential feedback/echo.

7. If using a headset plugged into your computer, click the 'Join Event' button.
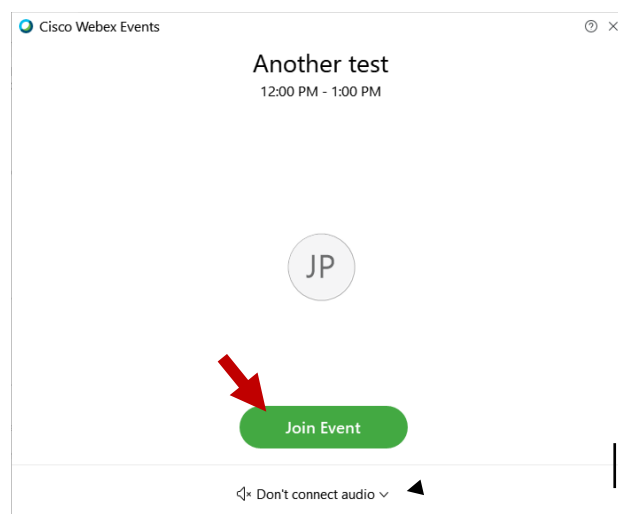
8. If using teleconference via your phone for audio, click the audio menu below the green 'Join Event' button.
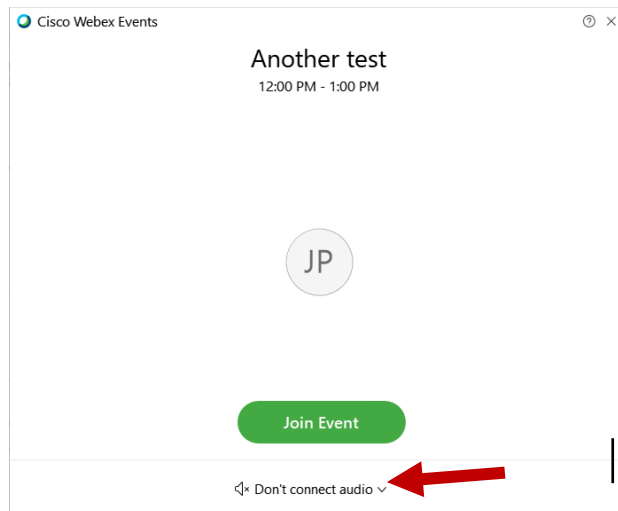


9. When the audio menu appears click 'Call in'.
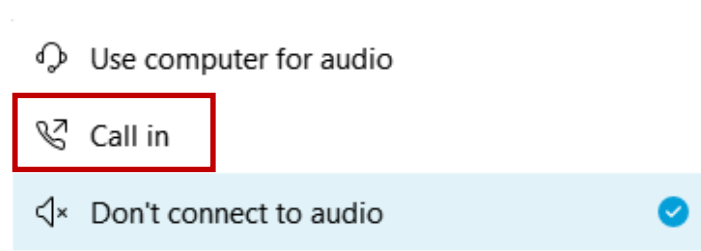


10. Click 'Join Event'. The audio conference call in information will be available after you join the Event.
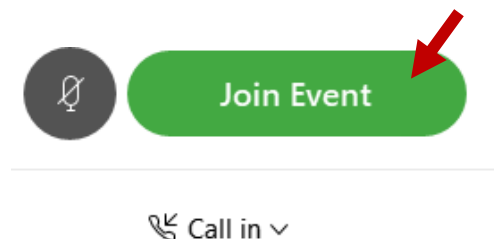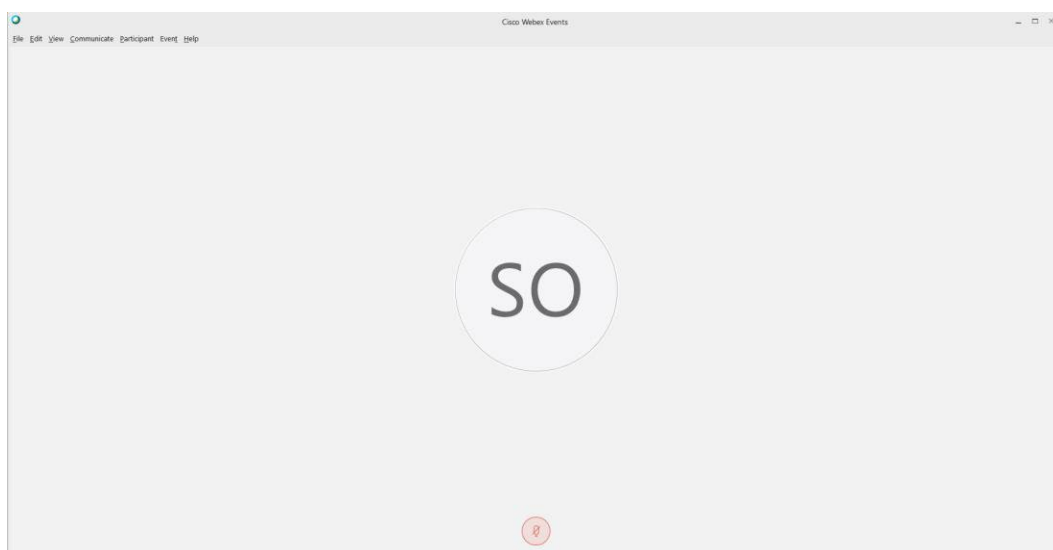
11. Call into the audio conference with the details provided.
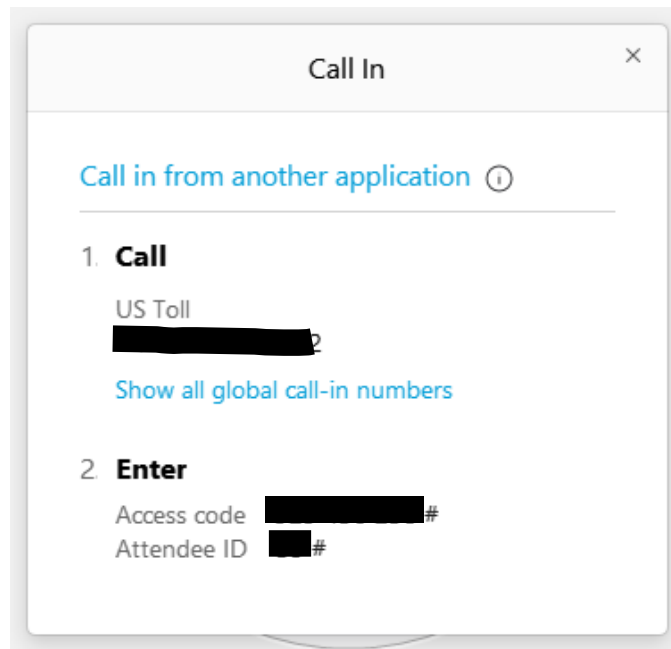


*NOTE: The audio conference is the preferred method. Using your computer's microphone and speakers is not recommended.*

Once you successfully call into the audio conference with the information provided, your screen will look like the screen below and you have joined the event.

Congratulations!



*NOTE: Your audio line is muted and can only be unmuted by the event host.*

## Selecting Audio Connection After Joining

If you join the meeting using your computer's microphone and audio, or you didn't connect audio at all, you can still set that up while you are in the meeting.
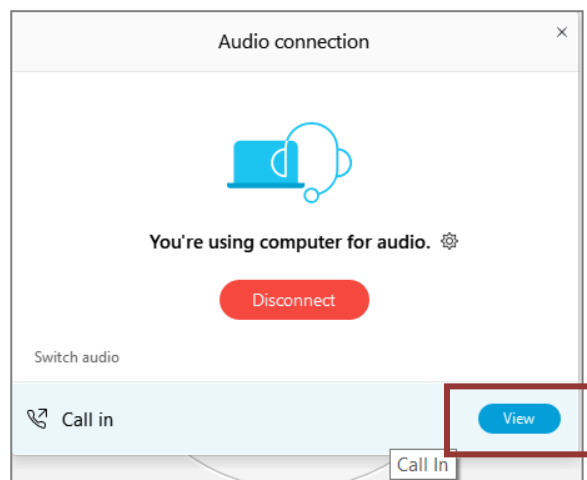
1. Select 'Audio & Video from the menu bar at the top of your screen.
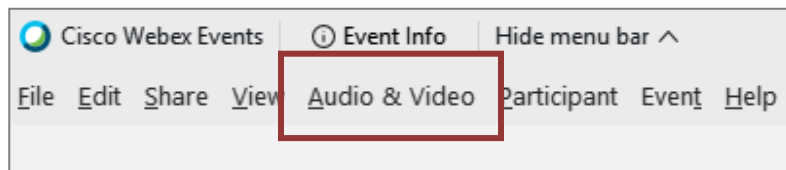


2. Select "Switch Audio" from the drop-down menu.
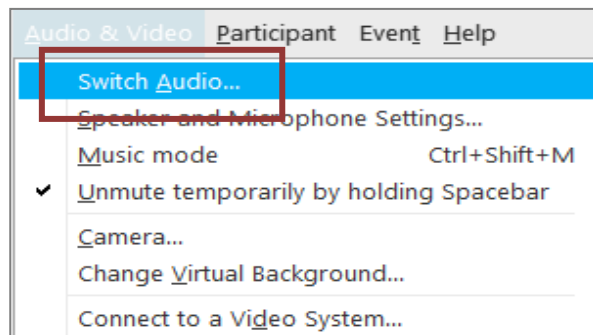


3. The 'Call In' information can be displayed by selecting 'View'



You will then be presented the dial in information for you to call in from any phone.

## Participating During a Public Comment Period

At certain times during the event, the facilitator may call for public comment.

**Using the Question & Answer feature (Q&A):**
If you would like to make a public comment, click on the 'Q and A' button near the bottom, center of your WebEx session.
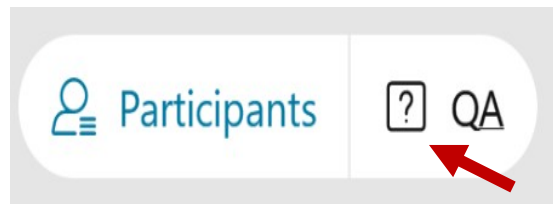


This will bring up the 'Q and A' chat box.

*NOTE: The 'Q and A' button will only be available when the event host opens it during a public comment period.*

Make sure the 'Ask' menu is set to 'All panelists' and type 'I would like to make a public comment'.
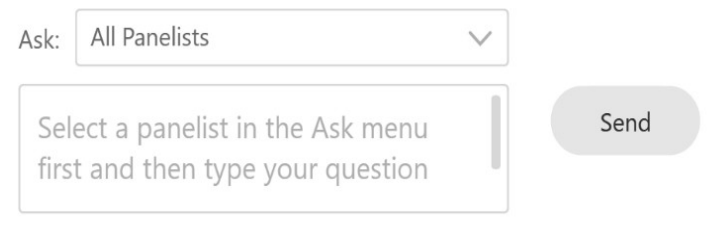


**Using the hand raise feature:**
If the program elects to allow use of the hand raise feature and you would like to make a public comment, click on the hand icon next to your name.
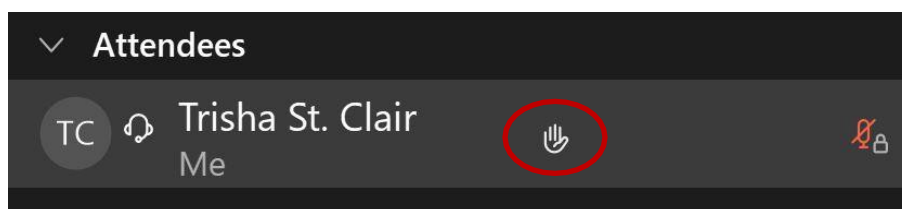


Please click on the hand icon again once your comment has been presented to lower your hand.

Attendee lines will be unmuted in the order the requests were received, and you will be allowed to present public comment.

When you are identified as the next commenter, the moderator will unmute your line, sending you a request to unmute yourself. Clicking "unmute me" on the pop-up window will open your microphone. You may then begin providing your public comment.
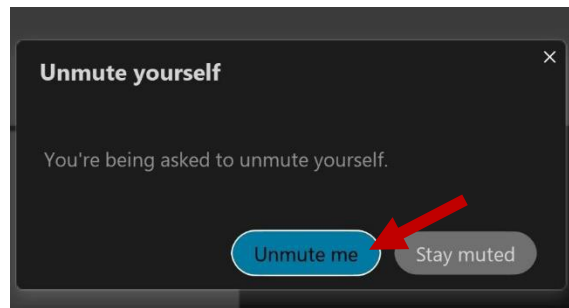


*NOTE: Your line will be muted at the end of the allotted public comment duration. You will be given a warning that your time is about to expire.*